

MINUTES OF THE MEETING OF THE GOVERNING BOARD OF NSSEO

The March 6, 2019, regular meeting of the NSSEO Governing Board was called to order by President Janice Krinsky at 7:00 p.m. at NSSEO Administration, 799 W. Kensington Road, Mt. Prospect, IL 60056. Present were Governing Board Members Debbi McAtee, Carol Botwinski, Erin Johannesen, Frank Fiarito, Vicki Chung (District.57 Board Alternate) Anna Klimkowicz and Alva Kreutzer.

In attendance from the NSSEO administrative staff were Brian Weems, Gavin McGinn, Cathi Ivack, Christine Pasquesi, Jennifer Browning, Bryan Bolger, Erik Brekke, Kathleen McCord, Alison Dauernheim, Nancy D'Andrea, Rebecca Dusek, Molly Dunne, Mike Browning, Christy Crabtree, Pam Radford, Judy Hackett, Julie Jilek, Heather Miehl and Danielle Carter. Also in attendance were administrative representatives: Amy Zaher, District 23; and Renee Erickson, District 211; as well as Mary Pat Krones, District 211 Assistant Director of Special Education and other members of the NSSEO team, NSSEO students and their families and NSSEA Representatives.

PUBLIC COMMENT

There was no public comment.

SPOTLIGHT ON NSSEO SHINING STARS CONTINUOUS IMPROVEMENT PLAN HIGHLIGHTED FOCUS: GOAL 3- TRANSITION SERVICES UPDATE

Members of the NSSEO Transition Team provided the Continuous Improvement Plan, Goal 3: Transition Services Update.

- Cathi Ivack, Kirk Principal, provided an overview which included information on dashboard indicators relating to student outcomes, transition services and collaborative partnerships.
- Jennifer Browning, Kirk Assistant Principal shared highlights pertaining to planning that requires consideration of all facets of a student's life to achieve post-secondary outcomes starting at the elementary age level. Jennifer also introduced the NSSEO Shining Stars, Meghana Ramachadran, a District 211 student in her first year in the Connection Center at Kirk School and NSSEO employee Gloria Castro. A short video highlighted the successes of Meghana and Gloria who embody the values of hard work, commitment and looking beyond what is to what is possible.
- Erik Brekke, Miner School Administrator and Barb Vasquez, Employment Specialist shared how the implementation of the Practical Assessment Exploration System (PAES) Lab has resulted in increasing student's ability to explore career areas while tracking key data points, such as student interest levels and productivity which will allow the Connection Center teams to make more informed decisions on future community placement for students.

Frank Fiarito left the meeting at 7:26 p.m.

CONSENT AGENDA

President Krinsky asked if there were any items on the consent agenda that the Board members wanted to remove for separate consideration. There were none. Consent agenda items consisted of: Minutes of the Regular and Closed Sessions dated February 6, 2019; Disbursement List dated March 2019/Voucher #1136; Procurement Card automatic payment; Personnel Transactions dated March 6, 2019; Payroll Expenditures by fund dated January 30, 2019 and February 15, 2019 payrolls; and a Non-Resident Student Placement Request.

MINUTES OF THE REGULAR AND CLOSED SESSIONS DATED FEBRUARY 6, 2019

It was moved by Alva Kreutzer and seconded by Deb McAtee to approve the minutes of the regular and closed sessions dated February 6, 2019. On roll call vote - Ayes: Chung, Johannesen, Krinsky, Kreutzer, McAtee, Klimkowicz and Botwinski. Nays: None.

DISBURSEMENT LIST DATED MARCH 2019/VOUCHER #1136

It was moved by Alva Kreutzer and seconded by Deb McAtee to approve the Disbursement List dated March 2019/Voucher #1136 in the amount of \$1,229,296.25. On roll call vote - Ayes: Chung, Johannesen, Krinsky, Kreutzer, McAtee, Klimkowicz and Botwinski. Nays: None.

PROCUREMENT CARD AUTOMATIC PAYMENT

It was moved by Alva Kreutzer and seconded by Deb McAtee to approve the credit transactions totaling \$16,375.28 to BMO Financial Group on March 13, 2019. On roll call vote - Ayes: Chung, Johannesen, Krinsky, Kreutzer, McAtee, Klimkowicz and Botwinski. Nays: None.

PERSONNEL TRANSACTIONS DATED MARCH 6, 2019

It was moved by Alva Kreutzer and seconded by Deb McAtee to approve the personnel transactions dated March 6, 2019, which included the hiring and termination of staff (a copy of which is made a part of these minutes). On roll call vote - Ayes: Chung, Johannesen, Krinsky, Kreutzer, McAtee, Klimkowicz and Botwinski. Nays: None.

PAYROLL EXPENDITURE BY FUND

It was moved by Alva Kreutzer and seconded by Deb McAtee to approve the payroll expenditures by fund for the January 30, 2019, and February 15, 2019 payrolls. On roll call vote - Ayes: Chung, Johannesen, Krinsky, Kreutzer, McAtee, Klimkowicz and Botwinski. Nays: None.

NON-RESIDENT STUDENT PLACEMENT REQUEST

It was moved by Alva Kreutzer and seconded by Deb McAtee to approve the request for placement of a non-resident student at Timber Ridge School for the remainder of the 2018-19 school year with all educational costs to be paid by the student's district of residence. On roll call vote – Ayes: Chung, Johannesen, Krinsky, Kreutzer, McAtee, Klimkowicz and Botwinski. Nays: None.

SUPERINTENDENT'S REPORT

NSSEO'S LEGISLATIVE ROUNDTABLE, MARCH 8TH

Dr. Hackett shared information on the 2nd Annual Legislative Roundtable that will be held on March 8th at the Central Administration Building.

LEGISLATIVE VISIT TO NSSEO

Dr. Hackett shared information on a Legislative visit to Kirk and Timber Ridge Schools on March 15th organized by District 57, Board Alternate Vicki Chung. Dr. Hackett expressed her gratitude and appreciation to Vicki for organizing another opportunity for NSSEO to share our call to action with the community at large.

INFINITEC MEMBERSHIP FY 20

NSSEO has been a member of the Infnitec North Assistive Technology Coalition for nearly two decades. Infnitec's mission is "*infinite potential through technology*" and has a strong established

reputation as a member-based organization across Illinois and expanded to serve other states. Dr. Hackett stated that our member district administrative representatives have continued to support our membership in the Infinitec coalition which enables the districts to access expert resources in Assistive Technology.

It was moved by Anna Klimkowicz and seconded by Alva Kreutzer to approve membership for FY20 in the Infinitec Assistive Technology Coalition at a cost of 60 cents per student based on member districts' previous Fall Housing Report, at an approximate total cost of \$28,827.00. On roll call vote – Ayes: Johannesen, Chung, Kruetzer, Botwinski, Klimkowicz, McAtee, and Krinsky. Nays: None.

CHANGE IN JUNE NSSEO GOVERNING BOARD DATE

Julie Jilek stated that as a result of various activities including the NSSEO Kirk/Miner program redesign, the development of the NSSEO FY20 budget will require additional time and planning resulting in moving the June 5, 2019 NSSEO Board meeting to June 26, 2019 in order to give member districts sufficient time to review the FY20 NSSEO proposed budget prior to its adoption.

It was moved by Deb McAtee and seconded by Anna Klimkowicz to move the June 5, 2019 NSSEO Governing Board meeting to June 26, 2019. On roll call vote – Ayes: Botwinski, McAtee, Klimkowicz, Chung, Krinsky, Johannesen and Kreutzer. Nays: None.

NATIONAL / STATE UPDATE ON PRIORITIES

Dr. Hackett provided a brief update on the many ongoing issues and priorities at the National and State levels.

HUMAN RESOURCES UPDATE

NSSEO POLICY COMMITTEE UPDATE-FIRST READING

Danielle Carter stated that the Policy Committee met on Wednesday, March 6, 2019 to review and discuss the suggested changes made by PRESS Plus for revisions to the NSSEO Board Policy Manual. The committee made their recommendations to the Board for any changes or adoption of policies as presented. The policies will be presented for a second reading and approval at the April 3, 2019 NSSEO Governing Board meeting.

NSSEO EDUCATIONAL SERVICES UPDATE

EXTENDED SCHOOL YEAR (ESY) 2019 PROPOSAL

Heather Miehl presented the Extended School Year Proposal for 2019, which listed student and staff dates and times, program locations, and staff hourly rates. Heather stated the ESY financial budget will be presented to the Board in April.

Anna Klimkowicz moved for approval to direct administration to implement the plan for Extended School Year (ESY) services, in accordance with NSSEO policy, as determined on an individual child basis and in agreement with the program descriptions and financial budgets. Vicki Chung seconded the motion. On roll call vote – Ayes: Krinsky, Kreutzer, Johannesen, Botwinski, McAtee Chung and Klimkowicz. Nays: None.

BUSINESS DEPARTMENT UPDATE

NSSEO FOUNDATION UPDATE

Julie Jilek announced that the Hersey High School Deaf Academic Bowl team took first place at the Midwest Regional Tournament in Kansas. The team was also voted one of two teams to receive the Sportsmanship Award. Team member, Yael Lenga received the Most Outstanding Player award. The NSSEO Foundation will continue to sponsor the team as they compete at the National Deaf Academic Bowl competition in April at Gallaudet University in Washington D.C.

FINANCE ADVISORY COMMITTEE UPDATE

Julie Jilek presented highlights of the February 19th meeting of the Finance Advisory Committee. Topics discussed included NSSEO FY20 focus areas, projected enrollment, proposed staffing projections, rates, and NSSEO reserve recommendations were discussed. The next Finance Advisory Committee meeting is scheduled for April 3rd.

REQUEST FOR IDEA PROCEDURAL CHANGE ACKNOWLEDGEMENT AND EXTENSION APPLICATION TO ISBE

Julie Jilek stated that in July 2018, the Illinois State Board of Education (ISBE) announced a procedural change in how IDEA Part B funds would be distributed to districts in Illinois beginning July 1, 2019. In January of 2019, ISBE announced that it would allow special education cooperatives the option of applying for a 12-month extension to the implementation of the procedural change. ISBE indicated that special education cooperatives requesting a 12-month extension must obtain Governing Board approval and complete the *IDEA Procedural Change Acknowledgment and Extension Application* by March 31, 2019. It was noted that NSSEO and its member districts are in agreement that a request for a 12-month extension would be in the best interest of the cooperative and its member districts.

It was moved by Deb McAtee and seconded by Anna Klimkowicz to approve NSSEO's request for a 12-month extension in the Implementation of the IDEA Procedural Change to begin July 1, 2020 and authorize the Administration to complete and submit the IDEA Procedural Change Acknowledgment and Extension Application to ISBE. On roll call vote – Ayes: Chung, McAtee, Krinsky, Botwinski, Kreutzer, Johannesen and Klimkowicz. Nays: None.

TREASURER RESOLUTION

Julie Jilek informed the Board that NSSEO's current two-year Treasurer Resolution expires July 1, 2019 and needs to be updated.

It was moved by Alva Kreutzer and seconded by Deb McAtee to approve the Treasurer Resolution appointing treasurers and depositories, brokers/dealers and investment intermediaries for the term commencing July 1, 2019 and ending July 1, 2021. On roll call vote – Ayes: Kreutzer, Klimkowicz, Krinsky, Chung, Johannesen, McAtee and Botwinski. Nays: None.

INFORMATION ITEMS

The following informational items were presented: Position Vacancies / Current FTE Enrollment; Professional Development Trainings; Activity Fund Report dated 01/01/19 - 01/31/19; NSSEO Health Insurance, TRS and IMRF Wire transfers; and 2019 Graduation Dates for NSSEO Programs.

NEW BUSINESS

No new business.

CLOSED SESSION

It was moved by Anna Klimkowicz and seconded by Alva Kreutzer to convene into closed session for the purpose of discussing collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more of employees. [5 ILCS 120/2(c)(2)]

Also for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. [5 ILCS 120/2(c)(1)] at 8:25 p.m. On roll call vote – Ayes: Klimkowicz, Krinsky, Johannesen, Chung, Botwinski, Kreutzer and McAtee. Nays: None.

RECONVENE IN OPEN MEETING

It was moved by Alva Kreutzer and seconded by Erin Johannesen to adjourn the closed session and reconvene into open session at 8:50 p.m. On roll call vote – Ayes: McAtee, Botwinski, Johannesen, Chung, Krinsky, Klimkowicz and Kreutzer. Nays: None.

REVIEW OF CLOSED SESSION MINUTES

No action was taken. Tabled till next meeting.

ADJOURNMENT

It was moved by Alva Kreutzer and seconded by Deb McAtee to adjourn the March 6, 2019, regular meeting of the NSSEO Governing Board at 8:51 p.m. On roll call vote – Ayes: Johannesen, Chung, Kreutzer, Botwinski, Klimkowicz, McAtee and Krinsky. Nays: None.

Deb McAtee, Secretary

Janice Krinsky, President

NSSEO PERSONNEL TRANSACTIONS
March 6, 2019 - MINUTES

PROGRAM	NAME	POSITION	DESCRIPTION	EFFECTIVE DATE	SALARY
NEW HIRE ASSIGNMENT					
DESC	JOHN, JESSICA M	P.T. Occupational Therapist	Vacant: Heredia	2/11/2019	\$51.58/hr
DHH Diagnostics	KADERABEK, KATHERINE	Audiology Assistant	Vacant: Wendland	2/15/2019	\$25.80/hr
Kirk School	HOLST, IAN H	Classroom Aide	Vacant	2/11/2019	Lane II, Step 0 \$15.69/hr
Miner School	BANDA, MICHELLE	Classroom Aide	Vacant	2/19/2019	Lane II, Step 0 \$15.69/hr
Miner School	FARHAT, MADELEINE	Classroom Aide	Vacant	2/11/2019	Lane II, Step 0 \$15.69/hr
NSSEO Admin	CARTER, MELINDA	HR & Communications Assistant	Vacant: Ceinkus	2/5/2019	\$24.71/hr
Timber Ridge School	BOWLING, DEVIN	Classroom Aide	Vacant	2/4/2019	Lane II, Step 0 \$15.69/hr
STAFF TERMINATION					
DESC	HEREDIA, ROSE	P.T. Occupational Therapist	Resignation Received- Accepted another position	2/21/2019	
DHH Diagnostics	WENDLAND, SARAH	Audiology Assistant	Returning to School	3/1/2019	
Kirk School	OHM, CAROL	Classroom Aide	Resignation Received	2/12/2019	
Timber Ridge School	KEY, TERREL	Custodian	Resignation Received	2/19/2019	
Timber Ridge School	MATTHEWS, CARRIE A	Classroom Aide	Resignation Received	2/1/2019	
STATUS CHANGE					
Kirk School	DEAN-MYRDA, NANCY	Speech/Language Therapist	From: Active To: FMLA	1/25/2019	
Miner School	CHRISTENSEN, DEBRA	Classroom Aide	From: FMLA To: Active	1/14/2019	
Miner School	DEGROOT, JOHN	Lead Custodian	From: Active To: FMLA	2/11/2019	
Miner School	DUDGEON, CHRISTINA	Speech/Language Therapist	From: Active To: FMLA	4/1/2019	
Timber Ridge School	NAVARRO, PERLA	Bilingual Assistant	From: Active To: FMLA	2/20/2019	
Timber Ridge School	SANTIAGO, YVETTE	Bilingual Assistant	From: FMLA To: Active	2/11/2019	



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MINUTES OF THE CLOSED SESSION OF THE
GOVERNING BOARD OF NSSEO

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The closed session of the March 6, 2019 meeting of the NSSEO Governing Board was called to order by President Janice Krinsky at 8:36 pm at the NSSEO Administration Center, 799 W. Kensington, Mt. Prospect, IL 60056. Present were Governing Board members Erin Johannesen, Carol Botwinski, Alva Kreutzer, Debbi McAtee, Vicki Chung, and Anna Klimkowicz. Also present were NSSEO Superintendent, Dr. Hackett and NSSEO Administrators Julie Jilek, Danielle Carter, and Heather Miehl.

Julie Jilek updated the Board on the NSSEA grievance regarding the recent Prescription Plan change.

Danielle Carter updated the Board on the petition to include NSSEO's Technology department employees as part of the bargaining unit.

A review of the Closed Session minutes was conducted. A discussion took place as to what criteria would determine if minutes should continue to remain closed or not. It was suggested that the NSSEO attorney be consulted for guidance and the agenda item be brought back to the Board at the next closed session meeting.

It was moved by Alva Kreutzer and seconded by Erin Johannesen to adjourn the closed session and reconvene into open session at 8:50 p.m. On roll call vote – Ayes: McAtee, Botwinski, Johannesen, Chung, Krinsky, Klimkowicz and Kreutzer. Nays: None.

Julie Jilek, Secretary

Janice Krinsky, President